



TOWN OF KILLINGLY

172 Main Street
Killingly, CT 06239
Tel: 860 779-5300, ext. 5 Fax: 860 779-5382

Pistol Permit Application Instructions

Effective July 26, 2021, The State of Connecticut has changed the process to apply for a pistol permit. All pistol permit applicants must **Pre-Enroll** their information to be fingerprinted and application processed.

Applicant must be 21 years of age or older

Please follow these guidelines to apply for your Pistol Permit through the Town of Killingly:

1. Pre-enrollment website is: <https://ct.flexcheck.us.idemia.io/CCHRSPreENROLL/>
2. Town of Killingly Service Code is **09A2-C46D**.
3. All required fields must be completed for process to be complete.
4. Application fees for the *Criminal Background* (\$75) and *FBI* (\$13.25) will need to be paid at enrollment.
5. An email confirmation containing your **APPLICANT TRACKING NUMBER** will be sent to you. This will need to be printed and brought to your fingerprint location and as a document for your application.
6. Complete fingerprint process.

Please bring the following to the Town Manager's Office to process your application:

1. Pistol Permit Application (DPS-799C) **fully completed** and **notarized**.
2. Fingerprint Cards **AND** a copy of your **APPLICANT TRACKING NUMBER**.
3. **VALID** State of Connecticut Driver's License / Identification Card with your current Killingly address. Proof of residency (i.e.: copy of lease/mortgage, town tax bill, auto insurance bill) is also required if your current address **DOES NOT** match your application. Your license **MUST** have the change of address sticker from the DMV to support change.
4. Original Pistol Safety Course Certificate plus 1 copy
5. If applicant was in the military, Discharge Papers (**DD-214**) **MUST** be provided.
6. Original Birth Certificate (or certified copy), a **valid** Passport and/or Naturalization papers or Resident Alien card.
7. Signed FBI Privacy Notice

Your application and fingerprints will be forwarded to Dept. of Emergency Services and Public Protection. **The application process takes no less than 8 weeks.**

You will be notified by the Town Manager's Office regarding the status of your application via letter.

Fingerprinting can be done at State Police Barracks/Troop D-Danielson for a fee of \$15.00. They can process fingerprinting at the following hours: 7am, 3pm and 11pm. Payment will be **ACCEPTED ONLY** as *check/money order* made payable to: **Treasurer-State of CT**.